



Minutes of Board of Management Meeting
Agreed Report
21st April 2026

Chairperson: Andrew McCarthy **Minutes taken by:** Elaine O’ Regan

Present:

Andrew McCarthy, Ray O’ Mullane, John Hannon, Dr. Tommy Carroll, Una Brosnan, John O’ Sullivan, Conor Stokes, Siobhan O’ Donovan & Elaine O’ Regan

Apologies:

Prayer

The Board offers its sincere condolences to Ms. Claire O’Mahony and all her extended family on the passing of her mum Patsy Mills. Condolences from the Board to the family of Gideon & Samson Ojo on the untimely passing of their father recently on a family holiday in Nigeria.

Agenda	Discussion Points/Decisions Made
Minutes	The Board adopted the minutes of the Ordinary General Meeting on 10 th February 2026 proposed by Ray O’Mullane and seconded by John Hannon.
Matters Arising	Update on Safety, Astroturf, student correspondence, annual accounts and SEAI annual report
Correspondence	<ul style="list-style-type: none"> • Correspondence from staff. All leave that was applied for was granted. • Correspondence from external agencies. • The JMB bulletin disseminated - outlines the practical implications and the key provisions of Circular 0021/2026 for Boards of Management. The circular should be read in conjunction with The Guidance Note on the award of Contracts of Indefinite Duration for Post-Primary School Teachers. The Bulletin, circular and guidance note had been disseminated to the Board. The Board discussed the implications for the Board and the Principal outlined the Boards role and responsibilities. • Update on Staffing 2026-27. <p>The Board thanks all staff, students, and parents for their ongoing support and commitment to the school.</p>

<p>Anti- bullying</p>	<p>The Principal reported that there had been no bullying issues since the last Board meeting. Appendix D - Guide to providing Bullying Behaviour Update for Board of Management meeting of Patrician Academy, Mallow was used.</p>
<p>CPOR</p>	<p>The Board noted the Child Protection Oversight Report. There were no concerns. The CPOR was proposed by Siobhan O’Donovan and seconded by Úna Brosnan.</p> <p>Annual Reviews of Health & Safety Assessment, Bí-Cineálta Policy and Child Protection will take place at the June BOM Meeting. Surveys will be sent to staff, students and parents for the review of the Bí-Cínealta Policy. The BOM will view the JMB webinars on Child Protection.</p>
<p>Teaching and Learning & School Development Planning</p>	<p>Teaching and Learning & School Development Planning</p> <ul style="list-style-type: none"> ● POR interviews with all post holders will take place in May. They will be asked to report on their work in 2025-26. ● A POR Review will take place in Sept 2026 – usually takes 6-8 weeks. Two new additional posts will be made available in 2026, two APII’s, a Senior Cycle Level 1 & Level 2 Coordinator and a Senior Cycle Redevelopment Co-ordinator. These will be reviewed by the DEY in 2030-2031. ● Weekly Meetings are ongoing: SST – Student Support Team, Pastoral Care, L2LP’s/SEN & Special Classes. ● Staffing Allocations was discussed. <p><u>Policy Review</u></p> <ul style="list-style-type: none"> ● A draft version of a Policy on Unforeseen School Closures was disseminated to the Board at the last meeting and will be discussed at the next Staff Meeting. ● Intimate Care Policy to be updated to include PEG feeding. Draft Policy disseminated, to be discussed and revisited in our next meeting. ● Current Assessment policy to be updated to include Junior Cycle - CBA’s, Senior Cycle – AAC’s. Draft Policy disseminated, to be discussed and revisited in our next meeting. <p><u>Risk Management</u></p> <p>The school is working with NIMBUS, MTU regarding cybersecurity & AI. TY’s will visit MTU next year.</p>

Principal's Report

The Board of Management received the Principal's report on recent school activities and achievements. Key points include:

- Mock exams completed successfully; reports issued to parents
- 1st & 5th Year Delphi trips highly successful
- Parent–teacher meetings (1st & 6th Year) held in person
- School Book Scheme 2026–27 in progress; funding pending
- *Sive* production a major success (4 performances)

State Examinations 2026

- All exam arrangements on track; information shared with students, parents, staff
- Exam fees reintroduced; portal open until 30 April
- Orals, practicals, and project work completed/submitted as scheduled
- Students supported in using exam portal and meeting deadlines

Student Life

- Student Council & Sports reports due in June
- Sports Day: 8 May
- School magazine going to print

Key Dates

- TY Graduation: 20 May
- 6th Year Graduation: 21 May
- Special Classes Send-off: 28 May

Additional Provision

- Summer programme planned for students with additional needs (awaiting Dept. details)

Planning 2026–27

- LCA & TY programmes progressing (incl. work experience, activities)
- Draft school calendar prepared; return date 27 August

Activities

- Wide range of academic, sporting, and extracurricular events completed

	<ul style="list-style-type: none"> • All activities conducted with parental consent <p>Sincere thanks to our staff, students, and parents for their continued support, commitment, and positive contribution to school life. Warm appreciation is extended to all staff who organised and supported trips, events, and extracurricular activities, and a special word of thanks to the cast, crew, and staff involved in <i>Sive</i> for a truly memorable production. We also acknowledge the dedication of our exam aides and staff supporting students in their State Examination preparations. Thank you to the Student Council, our sports teams, and all students involved in the school magazine for their enthusiasm and hard work. Finally, we are very grateful for the ongoing support of local businesses and the wider community.</p>
AOB	New term of office for the Board of Management in October 2026
Next Meeting	Tuesday 9 th June 2026